



TARRANT APPRAISAL DISTRICT

2500 Handley-Ederville Road, Fort Worth, Texas 76116-6909

APPLICATION FOR EMPLOYMENT

(PLEASE PRINT OR TYPE PLAINLY)

To Applicant: We deeply appreciate your interest in Tarrant Appraisal District and assure you that we are sincerely interested in your qualifications. A clear understanding of your background and work history will aid us in placing you in the position that best meets your qualifications and may assist us in possible future upgrading.

PERSONAL

Date _____

Name _____
Last First Middle Social Security No. _____

Present Address _____
No. Street City State Zip

Telephone No. A/C () - _____

Are you legally eligible for employment in the U.S.A.? _____

Position(s) applied for _____

Would you work Full-Time _____ Part-Time _____ Temporary _____

Were you previously employed by us? _____ If yes, when? _____

If your application is considered favorably, on what date will you be available for work? _____ 20 _____

EMPLOYMENT EXPERIENCE

Start with your present or last job. Include military service assignments and volunteer activities.

May we contact your present employer? Yes No

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Employer	Dates Employed		Work Performed
	From	To	
Address			
Job Title	Hourly Rate/Salary		
	Starting	Final	
Supervisor	Telephone () -		
Reason for Leaving			

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Employer	Dates Employed		Work Performed
	From	To	
Address			
Job Title	Hourly Rate/Salary		
	Starting	Final	
Supervisor	Telephone () -		
Reason for Leaving			

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Employer	Dates Employed		Work Performed
	From	To	
Address			
Job Title	Hourly Rate/Salary		
	Starting	Final	
Supervisor	Telephone () -		
Reason for Leaving			

SPECIAL SKILLS AND QUALIFICATIONS

Summarize special skills and qualifications acquired from employment or other experience _____

Organization Memberships

Exclude organization names which indicate race, color, religion, sex or national origin. _____

RECORD OF EDUCATION

School	Name and Address of School	Course of Study	Check Last Year Completed?				Year Graduated	List Diploma or Degree
			1	2	3	4		
High								
College								
Other (Specify)								

PERSONAL REFERENCES (Not former employers or relatives)

NAME	OCCUPATION	TELEPHONE

Either the employee or the employer may end the employment relationship at will at any time during or after the probationary period, with or without cause or advanced notice.

I certify that the above statements are correct, and if employed, understand that any false information in this application will be sufficient grounds for termination without notice. I further agree that all policies, orders, and regulations of the Tarrant Appraisal District shall constitute a part of my employment. I authorize the Tarrant Appraisal District to investigate all statements on this application.

Signature _____ Date _____

TARRANT APPRAISAL DISTRICT

THIS FORM MUST BE SUBMITTED. PLEASE READ, THOROUGHLY COMPLETE AND SIGN BELOW.

Applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, medical condition or handicap, or any other legally protected status.

The requested information is needed for a legally permissible reason, including, without limitation, security requirements, a bona fide occupational qualification or business necessity, and/or for periodic reporting requirements. The following information will be kept in a confidential file separate from the employment application.

Name: _____

Last

First

Middle

Current Address:

Street Address

City

State

Zip

How long have you lived at this address? _____

What was your previous address? _____

Street Address

City

State

Zip

Sex: M ___ F ___ Date of Birth: _____

Race/Ethnic Group: (Check One) Caucasian ___ American Indian/American Native ___
Black ___ Asian/Pacific Islander ___
Hispanic ___

Are you a U.S. citizen? ___ Foreign national? ___

Have you ever been bonded? ___ If "yes," on what job(s)? _____

Have you ever been convicted of a crime (including deferred adjudication but excluding misdemeanors) in the past 15 years?

If "yes," please describe in full: _____

List any friends/relatives working for and/or on the Board of Directors of the Tarrant Appraisal District:

Applicant Signature

Date