

Tarrant Appraisal District

2500 Handley-Ederville Rd
Fort Worth, TX 76118

Beginning with tax year 2008, property owners may now submit protests electronically using TAD's Web site. In order to file a protest on-line, several conditions must be met:

- You must have received a value notice with your personal PIN printed on the form. If you did not receive a value notice with your personal PIN, you may not file a protest on-line. However you may still file a protest using the [form provided on our Web site](#) as long as the completed protest form is mailed prior to midnight of the protest deadline date of May 31 (or the Monday following May 31 if May 31 falls on a weekend).
- The reason for the protest must either be "Value over market" or "Sales/Appraisal ratio exceeds median level..." (Note: protests for other reasons may still be submitted in paper form, they just may not be submitted on-line.)

To submit your protest on-line

- You must use either Microsoft Internet Explorer v6 or higher or Mozilla Firefox v2.0 or higher
- Both Java scripts and cookies must be enabled. If you normally keep Java scripts and cookies disabled, you must enable them before attempting to submit your protest and can disable them again afterwards. By default, both Java scripts and cookies are enabled in both Internet Explorer and Firefox.
- You must have Adobe Acrobat Reader v7 or higher installed. Version 6 may work, but has not been tested.
- You must have the account number printed on the top of the value notice above the postal bar code above the owner name and address
- You must have the PIN which is printed on your value notice near the bottom center of the form:

IF YOU HAVE QUESTIONS ABOUT EXEMPTIONS, CALL 817-284-3925.

For a residence homestead, a participating jurisdictions taxes may be reduced property improvements since the ceilings were set.

Value represents the discounted inventory property according to Section 23.12 of the Texas Property Tax Code.

For more information see <http://www.tad.org/residentialarbprotest.pdf>.

Your PIN is *****.

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If you have any questions, please contact the TARRANT APPRAISAL DISTRICT (TAD) at (817) 284-3925. If the APPRAISAL REVIEW BOARD (ARB) is not satisfied with the appraisal, you have the right to appeal to the APPRAISAL REVIEW BOARD (ARB). In order to appeal, you must file your appeal with the ARB no later than JUNE 2, 2008. Please refer to the enclosed instructions for detail on how to file an appeal. The hearing date and time for the subject property has been printed on the reverse side of this notice. The hearing will be held at 2500 Handley-Ederville Road and will continue until all valid protests have been heard. If you do not appear at the hearing, your protest will be considered withdrawn. Please arrive at the hearing on the date and time of your hearing date and time at least 15 days before the hearing.

ACCT NO 41011562

Please visit the TAD Web page at <http://www.tad.org>

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Once you are ready to submit your protest, follow the steps below:

1. Connect your PC to the Internet, launch the Web browser, and go to <http://www.TAD.org>
2. Click the "Property Data Search" link on the left side of the page
3. Under the "Real Estate" or "Business Personal Property" heading (depending on the type of notice), click the "Search by Account Number" link
4. Type in your account number then click the "Search" button
5. Click the "File Protest" link at the top of the page (see below)



6. Follow the on-line instructions to complete the on-line protest submission. During the process, you will be given an opportunity to make corrections to your mailing address if it is incorrect or is not your preferred mailing address. You will **not** be able to make changes to ownership or legal description of the property. Should such changes be required, you must call TAD's ownership section (817-284-4063) or Business Personal Property section (817-284-9101) during office hours and the records must be corrected on our Web site before you may continue with the on-line submission.

If you provide your e-mail address during the login step, a copy of the submitted protest form will be sent you by return e-mail. Note: your e-mail address is not stored by TAD. It is used only during the submission process and is discarded once the submission is complete or terminated.

If you do not provide your e-mail address, please be sure to **print** and **save** a copy of the protest PDF before ending the submission process.

During the submission process, you will be given the opportunity to upload up to five files or photographs for review by TAD appraisal staff. Examples of the types of files most useful are provided during the process. If you would like to provide copies of documents that are not in electronic form, you may print a coversheet to be mailed along with the paper documents within 10 days of submitting your protest on-line. ***Do not include print-outs from TAD's Web site.***

Note: submitting files or documents for review by TAD appraisal staff does not satisfy the requirement that you bring four copies of any evidence you may wish to use in your hearing with you at the time of your hearing. The Appraisal Review Board is prohibited from viewing any information prior to your hearing.