

Tarrant Appraisal Review Board

Information Regarding Your Appraisal Review Board Hearing

Today you are scheduled for a hearing before the Tarrant Appraisal Review Board (ARB). During this hearing, a panel of three ARB members will hear the issues you protested.

The ARB members are not part of the appraisal district. *They are a quasi-judicial board created specifically to hear disputes between you and the appraisal district.* The ARB is here to determine the fair market value of your property as of January 1 and to hear other issues you may have protested.

Important

- It is important to have 5 copies of the evidence you will present in the hearing. *If you do not have the required copies, please notify the front desk clerk and she will provide further information.*
- Photos do not require copies, however the ARB will need to keep the set for their files.

While You Are Waiting For Your Hearing

- Read and sign this information sheet. If you have questions, see the front desk clerk.
- Listen for the panel clerk to call your name. She will guide you to the panel room and collect this signed document.

Once You Are In The Hearing Room

Begin The Hearing

- The audio recording will be started (all hearings are recorded).
- Panel chairman will state the property account number, protest issue(s), property location address, and protested value.
- You will be asked to state your name and the mailing address for the final order.
- You and the district's representative will be asked to raise your right hands and then swear or affirm the testimony to be presented is true and correct.

Your Testimony and Evidence

- Provide a copy of your evidence to each panel member and the district representative.
- You will have approximately 5 minutes to present all your testimony and evidence.
- All questions should be directed to the chairman.
- Panel members may ask questions.

District Testimony and Evidence

- District representative will have approx. 5 minutes to present all testimony and evidence.
- Panel members may ask questions.

Your Rebuttal

- You will be provided an opportunity to comment on the district's evidence or briefly restate your position. No new evidence can be presented during the rebuttal.

Panel Discussion and Decision

- Chairman will close testimony.
- Panel will deliberate and come to a decision.
- Chairman will ask for a motion and a second. Chairman will state the decision.

Following The Hearing

- The ARB will mail you a final order (decision) by certified mail in 10 – 14 days.
- If you do not agree with the ARB's decision, further appeal procedures will be listed on the final order.

I have read the above information about my ARB hearing.

Signature: _____

Date: _____