

**Tarrant Appraisal District
Board of Directors Meeting Minutes
February 10, 2023**

This meeting was conducted "in person" and in compliance with the Open Meetings Act as written in statute and was broadcast live on Facebook. A quorum of the members of the Board attended in person at TAD offices.

These minutes are a summary of the only subjects the board addressed and the actions it took. For details, see the Agenda and Video Recording posted on TAD's website at this URL:

<https://www.facebook.com/TarrantAD>

Members Present:

Ms. Kathryn Wilemon, Chairman
Mr. Rich DeOtte, Secretary
Ms. Wendy Burgess, Tax Assessor Collector
Mr. Jungus Jordan
Mr. J.R. Martinez
Mr. Tony Pompa

Also Participating:

Mr. Jeff Law, Chief Appraiser

Via Phone Conference:

Mr. Matthew Tepper, TAD Attorney

Ms. Wilemon called the meeting to order at 9:05am, and verified a quorum was present. After the pledges and invocation, the Board took up the following agenda items.

5. Recognize Visitors; Hear Public Comments

Three members of the public spoke.

6. Action Items

- a. Consent Agenda Item- Action regarding approval of Board of Directors meeting minutes – January 13, 2023

Mr. Pompa moved to approve item 6a; Mr. Martinez seconded the motion which passed unanimously.

Items 6b, 7a, and 7b were moved to after Item 10.

8. Information Items

- a. Report by Taxpayer Liaison Officer
- b. Report by Chief Appraiser

Jeff Law spoke on reappraisal, values and a few legislative bills that have been proposed.

9. Recess to executive session pursuant to the following part(s) of the Texas Open Meetings Act Government Code Ch. 551, for the following purposes:

- a. Section 551.072 – To deliberate regarding the possible lease of real property.
- b. Section 551.071 – Consultation with TAD’s attorney regarding conflicts of interest on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflict with the Open Meetings Act
- c. Section 551.074 – To deliberate on personnel matters relating to conflicts of interest
- d. Section 551.089 – Deliberation regarding security devices including security assessments or deployments relating to information resources technology and network security information

At 9:41am, the Board recessed into Executive Session as provided in Item 9 of the Agenda. At 12:26pm, the Board returned to Open Session as provided in Item 10 of the Agenda.

10. Return to Open Session

- a. Vote on any matters considered in executive session.

6b. Deliberate and act on authorization of Chief Appraiser to execute sublease for real property.

Mr. Martinez moved to approve the Chief Appraiser to execute the sublease of 5400 square feet of office warehouse space at 2516 Gravel Road for all or part of the remaining 48 months of the current lease running through 12/31/2026. The remaining months of the lease and rates are as follows:

- Months 13-24 (2023) not to exceed \$48,600.00 annually
- Months 25-36 (2024) not to exceed \$50,220.00 annually
- Months 37-48 (2025) not to exceed \$51,840.00 annually
- Months 49-60 (2026) not to exceed \$53,460.00 annually

Mr. DeOtte seconded. The motion passed unanimously.

7. Discussion Items

- a. Discussion and possible action on TAD’s conflict of interest policy

Mr. Pompa made a motion to form a subcommittee consisting of Mr. Martinez, Jeff Craig, TAD Director of Administration, and Matthew Tepper, TAD Attorney, to review TAD’s conflict of interest policy and form a staff recommendation for possible action at a later meeting. Mr. Martinez seconded the motion and it passed unanimously.

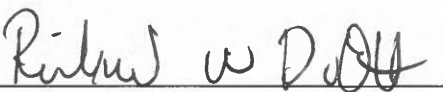
- b. Deliberate and possible action on TAD's processes for disaster recovery of its electronic data to include discussion and possible action on how TAD backs up its electronic data and TAD's efforts to ensure cybersecurity.

No action was taken on this item. There will be a staff recommendation for the May meeting.

11. Propose Future Agenda Items; Set Next Meeting Date; Adjourn

The next meeting date is scheduled for Friday, May 12th, 2023. The meeting was adjourned at 12:32pm.

Kathryn Wilemon, Chairman



Rich DeOtte, Secretary