

# TARRANT APPRAISAL REVIEW BOARD

## NOTICE OF PROTEST - Tax Year 2021

### →→→ FILING INSTRUCTIONS ←←←

**For the protection of everyone, it is strongly recommended you file your protest online as soon as possible.**

- FILE EARLY • FILE ONLINE • FILE THE ENCLOSED FORM ONLY IF YOU DO NOT FILE ONLINE •

**\*\*\*Utilizing the ONLINE filing option will help maintain social distancing and the safety and protection of all\*\*\***

To protest a property tax appraisal, the property owner, the owner's designated agent, or a lessee of the property entitled by law to do so must file a notice of protest with TARRANT APPRAISAL REVIEW BOARD (TARB) – not with Tarrant Appraisal District (TAD).

**As a general rule, the DEADLINE for filing is MAY 15, or the deadline printed on the Property Value Notice from TAD, whichever is later.**

A specific form is not required. Choose from the following:

- (1) **ONLINE FILING - TARB and TAD strongly encourage you to file your notice of protest online.** This is the best and fastest way to protest the value of the property. Go to [www.tad.org/resources/helpful-videos/](http://www.tad.org/resources/helpful-videos/) to watch a video with instructions on "Creating an online account". The Online Account PIN is provided on the upper right corner of the enclosed Property Value Notice. **Login or CREATE AN ACCOUNT; Go to MY DASHBOARD; locate and click the PROTEST button, follow the instructions. Online filing must be completed prior to midnight on the deadline day (May 15 or the deadline printed on the Property Value Notice from TAD, whichever is later).** Only the property owner of record is entitled to the unique, parcel-specific Online Account PIN. Notices sent to authorized agents will not include a PIN. Online documentation and functionality for authorized agents will be available, via MY DASHBOARD, upon processing of Appointment of Agent (AoA) form.

- To get 41.461(a)(2) information for your property, go to <https://www.tad.org> to create an account or sign in to your existing account.
- You may, but are not required to, give your opinion of value.

You may also upload documents that support your opinion of value and provide TAD documents listed below, file size limits may apply:

- RESIDENTIAL PROPERTY
  - Recently purchased
    - Closing Statement
    - Independent Appraisal
  - Not recently purchased
    - Repair estimates from contractors
    - Interior and Exterior photos documenting damage
- COMMERCIAL PROPERTY
  - Recently purchased
    - Settlement Statement
    - Fee Appraisal
    - Rent Roll
    - Operating Statement
  - Not recently purchased
    - Rent Roll
    - Operating Statement
- BUSINESS PERSONAL PROPERTY
  - Balance Sheet
  - Depreciation Schedule

**Online filing starts an informal process that may resolve your protest without a hearing.**

**Email confirmations will be sent automatically if the online filing was completed successfully.**

### We ask you consider paper filing as a last resort.

- (2) **PAPER FILING** - If you do not file online, filling out the enclosed Notice of Protest form and delivering it to TARB is another way to protest. You may, but are not required to, give your opinion of value in Section 4 of the Notice of Protest and provide property type specific documentation, from above. Alternatively, you may download, print, fill in, and deliver to TARB the generic form from TAD's website or from the Comptroller's website. Deliver completed paper form(s) by regular first-class mail, certified mail, common or contract carrier, or hand delivery:

- Completed forms delivered by mail must be addressed to TARB's post office box address below, have postage prepaid, and **bear a post office cancellation mark of a date earlier than or on May 15** or the deadline day printed on the Property Value Notice from TAD, whichever is later.
- Completed forms delivered by common carrier or contract carrier must be addressed to TARB's street address below, have handling charges prepaid and **bear a receipt (by carrier) mark of a date earlier than or on May 15** or the deadline day printed on the Property Value Notice from TAD, whichever is later.
- Completed forms delivered by hand must be received by TARB at its street address below **no later than 5:00 p.m.** on the deadline day (May 15 or the deadline day printed on the Property Value Notice from TAD, whichever is later).

**Post Office Box Address:**  
TARB  
P.O. Box 185519  
Fort Worth, Texas 76181-0519

**Street Address:**  
TARB  
2500 Handley Ederville Rd  
Fort Worth, Texas 76118

**Protest forms are not accepted via fax or email.**

**Be sure to keep copies of all documents you file and use a delivery method that confirms TARB received your filing.**

**The screenshots below show you where to access the information necessary to set up your online account/dashboard.**

For convenience, once the 2021 market data is updated on our website, your account information can be accessed via your online account/dashboard. If you have not already done so, your dashboard can be established now, by using the PIN information found on your **original 2021 Property Value Notice**. If you did not receive a current year value notice, use the PIN from your prior year Property Value Notice. If you are a new property owner, as of January 1, 2021 you were sent a PIN on your Sales Survey Letter.

**TAD** 2021 PROPERTY VALUE NOTICE 04-15-2021

TARRANT APPRAISAL DISTRICT  
2500 HANDLEY-EDERVILLE ROAD  
FORT WORTH, TX 76118

★ ACCOUNT NUMBER: **01234567**★

SALLY BROWN  
123 MAIN ST  
FORT WORTH, TEXAS 76123

To file a protest and see additional value, exemption and sales information, go to:  
[www.TAD.org](http://www.TAD.org)  
Your online PIN is: **LOCATED HERE**

Property Description and Address  
SUNSHINE ADDITION BLOCK 1 LOT 1  
123 MAIN ST

**MAY 17, 2021  
IS YOUR PROTEST DEADLINE**

2020 Market Value 150,000	For Questions Please Call: Values (817) 284-3925 Address (817) 284-4063 Exemptions (817) 284-4063	2021 Market Value 35,000 LAND 155,000 IMPR 190,000 TOTAL	2021 Appraised Value Homestead Limited 141,350 TOTAL	Messages <b>For estimated taxes and rate information go to: <a href="http://www.TarrantTaxInfo.com">www.TarrantTaxInfo.com</a></b>
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**Go to [www.tad.org](http://www.tad.org), Login and CREATE AN ACCOUNT.**

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**TAD** TARRANT APPRAISAL DISTRICT

How Do I (FAQ) ▾ Advanced Search Forms ▾ Resources ▾ Calendar News About ▾

Property Search

All Categories ▾

Select Property Types:  
 Residential  Commercial  
 Mineral  Personal Property

Enter Your Search

Search Advanced Search

FORMS

Login

Email Address

Password

Remember Me

LOGIN CREATE AN ACCOUNT

[Forgot Password](#) | [Request My PIN](#)

Filing online will allow you the opportunity to **submit an opinion of value**, and **possibly reach an agreement with TAD**. If an agreement is not reached, you will have the opportunity to continue and file a protest. If the protest is successfully filed, an email confirmation will be sent. Once the protest is filed, you will be noticed in writing, of a hearing date and time to appear before the TARB. Email confirmation will be sent upon successfully filing of an online protest.

**Use this link to access several helpful videos: <https://www.tad.org/resources/helpful-videos/>**

- Understanding Your Property Value Notice
- Creating an Online Account
- The Difference Between Market and Appraised Value
- How TAD Determines Residential Market Values
- Automated Market Value Review

# TARRANT APPRAISAL REVIEW BOARD

## NOTICE OF PROTEST - Tax Year 2021

• FILE EARLY • FILE ONLINE • FILE THIS FORM IF YOU DO NOT FILE ONLINE •  
**Please review the   **FILING INSTRUCTIONS**   before completing this form.**  
**The deadline to file this Notice of Protest is May 17, 2021,**  
**or the deadline printed on the Property Value Notice from TAD, whichever is later.**

### Section 1: Property Owner or Lessee (if entitled to protest by Section 41.413)

Mark if applicable:  Person Age 65 or Older  Disabled Person  Military Service Member  Military Veteran  Spouse of a Military Service Member or Veteran

Name of Property Owner or Lessee

Phone Number (area code and number)

Mailing Address

City, State, Zip

Email Address\* (print clearly)

\* An email address of a member of the public could be confidential under Government Code Section 552.137; however, by including the email address on this form, you are affirmatively consenting to its release under the Public Information Act.

### Section 2: Property Description

Legal Description: \_\_\_\_\_

Account Number: \_\_\_\_\_

Situs (Physical) Address: \_\_\_\_\_

Mobil Home Label or Serial Number: \_\_\_\_\_

### Section 3: Reasons for Protest

To preserve your right to present to TARB each reason for your protest, be sure to mark all boxes that apply. Failing to mark a box that corresponds to a reason for your protest may result in TARB not hearing and determining that issue.

Taxes are not subject to this protest process and must be addressed to local taxing units.

- |  |  |
|--|--|
| <input type="checkbox"/> Incorrect appraised (market) value.   | <input type="checkbox"/> Ag-use, open-space of other special appraisal was denied, modified or cancelled.                                      |
| <input type="checkbox"/> Value is unequal compared with other properties   | <input type="checkbox"/> Change in use of land appraised as ag-use, open-space or timberland   |
| <input type="checkbox"/> Property is not located in this appraisal district or otherwise should not be included on the appraisal district's record | <input type="checkbox"/> Incorrect appraised or market value of land under special appraisal for ag-use, open-space or other special appraisal |
| <input type="checkbox"/> Property should not be taxed in _____ (taxing unit)   | <input type="checkbox"/> Owner's name is incorrect   |
| <input type="checkbox"/> Failure to send required notice _____ (type)  | <input type="checkbox"/> Property description is incorrect   |
| <input type="checkbox"/> Exemption was denied, modified or cancelled   | <input type="checkbox"/> Other _____ (specification required)  |
| <input type="checkbox"/> Temporary disaster damage exemption was denied or modified  | <input type="checkbox"/> Incorrect damage assessment rating for a property qualified for a temporary disaster exemption                        |

**Section 4: Your Opinion of Value (optional) \$ \_\_\_\_\_** Refer to filing instructions page for example of supporting documentation.

### Section 5: Appearance at Hearing on Protest

I intend to appear, in the following manner, to offer evidence or argument at the hearing TARB schedules for my protest.

**Check only one box:**

- In person
- By notarized affidavit (e.g., Comptroller Form 50-283) delivered to the TARB **before** the hearing begins\*\* or
- By telephone conference call and will deliver a notarized affidavit (e.g., Comptroller Form 50-283) to TARB **before** the hearing begins \*\*.

You do not waive the right to appear in person by submitting an affidavit or electing to appear by telephone conference call.

\*\*However, if you elected above to appear in person or by notarized affidavit and later decide to appear by telephone conference call, you must file with TARB **not later than the 10th day before the date of the hearing** written notice of your decision to appear by telephone conference call.

### Section 6: TARB Hearing Notice and Procedures

I request my notice of hearing to be delivered

**Check only one box:**

- First class mail, via United States Postal Service
- By certified mail and agree to pay the cost. **(Enclose with this protest form a non-refundable cashier's check or money order, made payable to Tarrant Appraisal District, in the amount of \$4.15, for each Notice of Protest form enclosed)** See Sec. 41.46 Texas Property Tax Code. **If Notice of Protest form is received without payment, Notice of Protest Hearing will only be sent by first class mail, via United States Postal Service.**
- By e-mail to the electronic address I provided in Section 1 of this form. **If email address provided is not legible, Notice of Protest Hearing will only be sent by first class mail, via United States Postal Service.**

If a protest goes to a hearing, TARB automatically sends each party a copy of the TARB's hearing procedures.

### Section 7: Certification and Signature

Property Owner  Lessee  Property Owner's Agent, TAD issued agent # \_\_\_\_\_  Other: \_\_\_\_\_

Printed Name of Property Owner/Lessee or  
Authorized Representative

Signature of Property Owner or  
Authorized Representative

Date

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