

TARRANT APPRAISAL REVIEW BOARD
NOTICE OF PROTEST - Tax Year 2022

➔➔➔ FILING INSTRUCTIONS ◀◀◀

It is strongly recommended you file your protest online, as soon as possible.

● FILE EARLY ● FILE ONLINE ● FILE THE ATTACHED FORM, ONLY, IF YOU DO NOT FILE ONLINE ●

Utilizing the ONLINE filing option is convenient and shortens processing time

To protest a property value appraisal, the property owner, the owner's designated agent, or a lessee of the property entitled by law to do so must file a notice of protest with TARRANT APPRAISAL REVIEW BOARD (TARB) – not with Tarrant Appraisal District (TAD).

As a general rule, the DEADLINE for filing is MAY 15, or the deadline printed on the Property Value Notice from TAD, whichever is later.

A specific form is not required. Choose from the following:

(1) ONLINE FILING - TARB and TAD strongly encourage you to file your notice of protest online. This is the best and fastest way to protest the value of the property. Go to www.tad.org/resources/helpful-videos/ to watch a video with instructions on "Creating an online account". The Online Account PIN is provided on the upper right corner of the enclosed Property Value Notice. Login or CREATE AN ACCOUNT; Go to MY DASHBOARD; locate and click the PROTEST button, follow the instructions. Online filing must be completed prior to midnight on the deadline (May 15 or the deadline printed on the Property Value Notice from TAD, whichever is later). Only the property owner of record is entitled to the unique, parcel-specific Online Account PIN. Notices sent to authorized agents will not include a PIN. Online documentation and functionality for authorized agents will be available, via MY DASHBOARD, upon processing of Appointment of Agent (AoA) form.

- To get 41.461(a)(2) information for your property, go to <https://www.tad.org> to create an account or sign in to your existing account.
- You may, but are not required to, give your opinion of value.
- You may also upload documents that support your opinion of value and provide TAD documents listed below, file size limits may apply:

RESIDENTIAL PROPERTY

- Recently purchased
 - ✓ Closing Statements
 - ✓ Independent Appraisals
- Not recently purchased
 - ✓ Repair estimates from contractors
 - ✓ Interior and Exterior photos documenting damage

COMMERCIAL PROPERTY

- Recently purchased
 - ✓ Settlement Statements
 - ✓ Fee Appraisals
 - ✓ Rent Rolls
 - ✓ Operating Statements
- Not recently purchased
 - ✓ Rent Rolls
 - ✓ Operating Statements

BUSINESS PERSONAL PROPERTY

- ✓ Balance Sheets
- ✓ Depreciation Schedule

Online filing starts an informal process that may resolve your protest without a hearing.
Email confirmations will be sent automatically if the online filing was completed successfully.

Consider paper filing as a last resort.

(2) PAPER FILING - If you do not file online, filling out the attached Notice of Protest form and delivering it to TARB is another way to protest. You may, but are not required to, give your opinion of value in Section 4 of the Notice of Protest and provide property type specific documentation, from above. Alternatively, you may download, print, fill in, and deliver to TARB the generic form from TAD's website or from the Comptroller's website. Deliver completed paper form(s) by regular first-class mail, certified mail, common or contract carrier, or hand delivery:

- Completed forms delivered by mail must be addressed to TARB's post office box address below, have postage prepaid, and bear a post office cancellation mark of a date earlier than or on May 15 or the deadline printed on the Property Value Notice from TAD, whichever is later.
- Completed forms delivered by common carrier or contract carrier must be addressed to TARB's street address below, have handling charges prepaid and bear a receipt (by carrier) mark of a date earlier than or on May 15 or the deadline printed on the Property Value Notice from TAD, whichever is later.
- Completed forms delivered by hand must be received by TARB at its street address below no later than 5:00 p.m. on the deadline (May 15 or the deadline day printed on the Property Value Notice from TAD, whichever is later).

Post Office Box Address
TARB
P.O. Box 185519
Fort Worth, Texas 76181-0516

Street Address
TARB
2500 Handley Ederville Rd
Fort Worth, Texas 76118

Protest forms are not accepted via fax or email.

Keep copies of all documents you file and use a delivery method that confirms TARB received your filing.

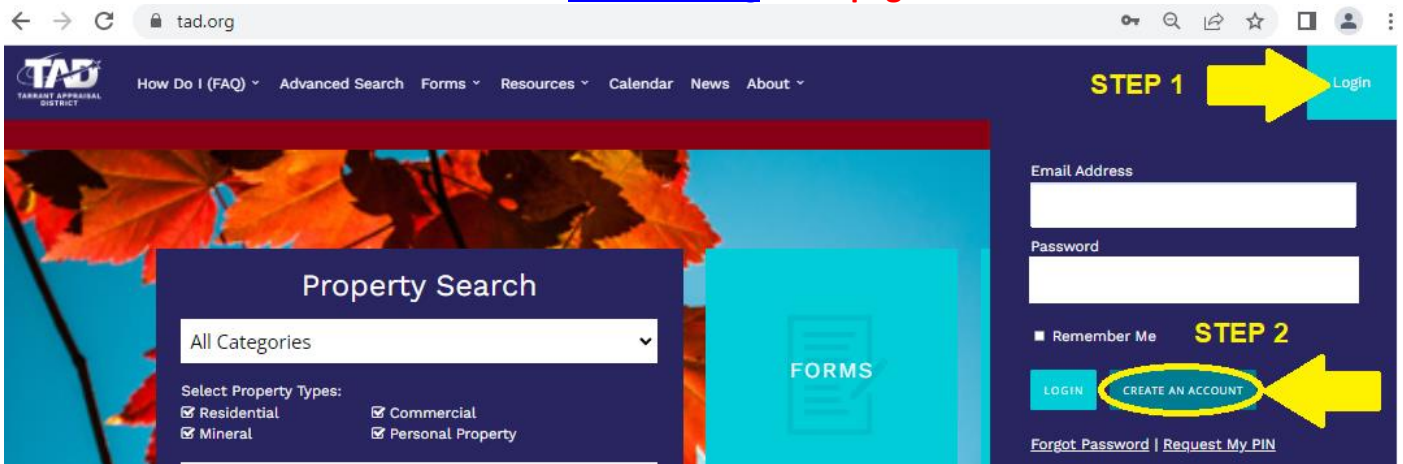
Become a TAD.org Online Account Holder!

Property owners and authorized agents are invited to claim their benefits as TAD.org Online Account Holders at <https://www.tad.org/>. Receive email announcements of seasonal processes, notices, and evidence regarding your proposed property value and any upcoming review board hearings, as well as online access to file a business rendition, review board protest, or negotiate a residential value with TAD – all from the convenience of your own PC, Mac, tablet, or smart phone. Go to TAD.org, click 'Login' then 'Create An Account' to begin the process.

When first accessing the 'My Dashboard' feature as a new online account holder (or returning to it as a previously registered user), you will be offered to 'Accept' or 'Decline' the 'TAD.org Online User Account – Terms and Conditions of Use'. We use these terms and conditions, in conjunction with best practices regarding the distribution of unique PINs for property owner authentication, to ensure a secure and legally compliant experience for end users. We are dedicated to continually expanding the number, variety, and quality of services available to our customers through TAD.org. Thank you to our online account holders for helping us make this pledge a reality.

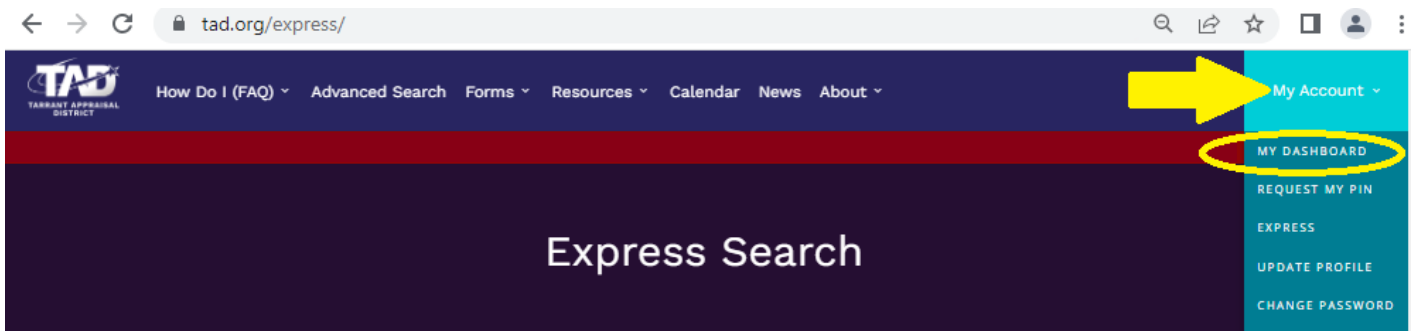
To become a TAD.org Online Account Holder, follow the steps below.

●Go to www.tad.org homepage●

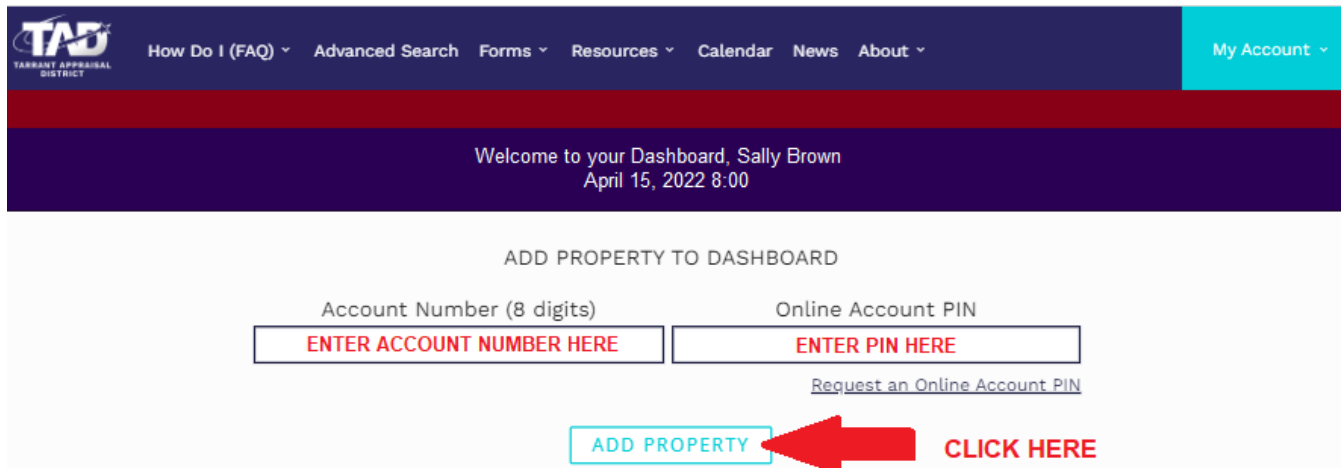
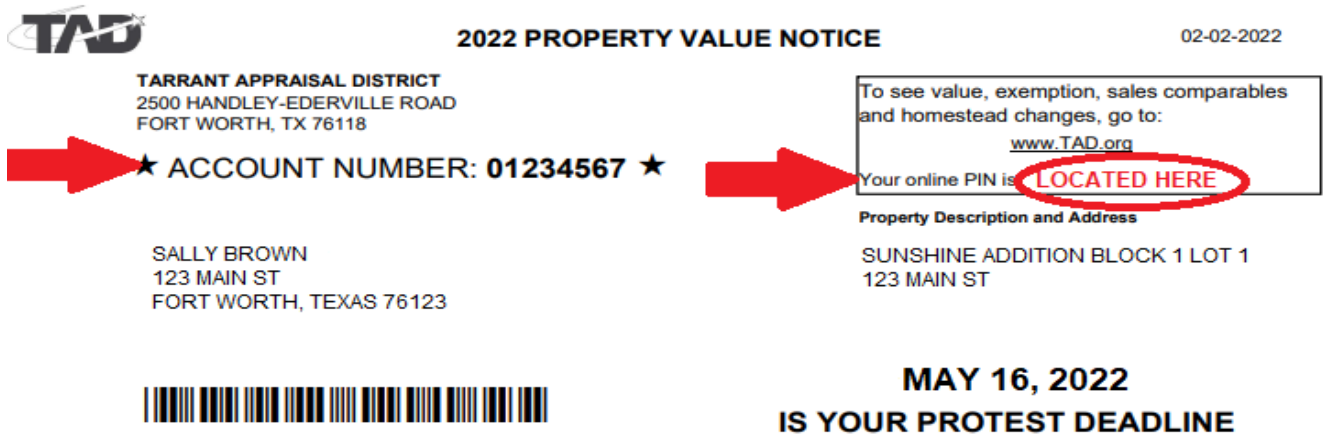


●Complete the Terms and Conditions page●

●Access dashboard●



Use the information found on value notice to add property to dashboard.



• FILE EARLY • FILE ONLINE • FILE THIS FORM IF YOU DO NOT FILE ONLINE •
Review the FILING INSTRUCTIONS before completing this form
The deadline to file this Notice of Protest is May 16, 2022
or the deadline printed on the Property Value Notice from TAD, whichever is later.

Section 1: Property Owner or Lessee (if entitled to protest by Section 41.413)

Mark (■) if applicable: Person Age 65 or Older Disabled Person Military Veteran
Military Service Member Spouse of a Military Service Member or Veteran

Name of Property Owner or Lessee
Mailing Address
City, State, Zip

Section 2: Property Description:

Account Number
Situation Address
Legal Description
Mobile Home Label or Serial Number

Section 3: Communication Electronic (online) filing is more efficient for both the property owner and the TARB

Email address (print clearly) Phone number (area code and number) mobile or landline? Circle one
An email address of a member of the public could be confidential under Government Code Section 552.137; however, by including the email address on this form, you are affirmatively consenting to its release under the Public Information Act. If your telephone number is a landline, we cannot communicate by text.

Section 4a: Value Reasons for Protest To preserve your right to present to TARB each reason for your protest, be sure to mark all boxes that apply, from Sections 4a and 4b if necessary. Failing to mark a box that corresponds to a reason for your protest may result in TARB not hearing and determining that issue.

Taxes are not subject to this protest process and must be addressed to local taxing units.

- Incorrect appraised (market) value.
Value is unequal compared with other properties
Incorrect appraised (market) value and/or value is unequal compared with other properties
Change in use of land appraised as ag-use, open-space or timberland
Incorrect appraised or market value of land under special appraisal for ag-use, open-space or other special appraisal
Ag-use, open-space or other special appraisal was denied, modified or cancelled
Property description is incorrect
Temporary disaster damage exemption was denied or modified
Incorrect damage assessment rating for a property qualified for a temporary disaster exemption

Section 4b: Other Reasons for Protest

- Property is not located in this appraisal district or otherwise should not be included on the appraisal district's record
Property should not be taxed in (specify taxing unit)***
Failure to send required notice (specification required)***
Exemption was denied, modified or cancelled
Owner's name is incorrect
Other: (specification required)***

***Without specifics, TARB cannot process these grounds of protest

Section 5: Your Opinion of Value (optional) \$ See filing instructions for example of supporting documentation. Relevant facts may be attached to this form.

Section 6: Hearing Type I intend to appear, in the following manner, to offer evidence or argument at the hearing TARB schedules for my protest.

Mark (■) only one box:

- In person
By notarized affidavit (e.g., Comptroller Form 50-283) delivered to the TARB before the hearing begins
By telephone conference call and will deliver a notarized affidavit (e.g., Comptroller Form 50-283) to TARB before the hearing begins
By videoconference (requires completion of Section 3 above or submission of online protest) and will deliver a notarized affidavit (e.g., Comptroller Form 50-283) to TARB before the hearing begins.

You do not waive the right to appear in person by submitting an affidavit or electing to appear by telephone conference call or videoconference. However, if you elect above to appear in person, and later decide to appear by telephone conference call or videoconference, you must provide written notice to TARB at least 10 days before the date of the hearing. You are responsible for providing access to the call to any person(s) you wish to invite to participate in the hearing. Review TARB's Hearing Procedures for specifics regarding telephone conference or videoconference.

Completion of the following is not required: Mark here to request an informal conference with TAD before the protest hearing. Your hearing will be conducted by either a single-member of TARB or a panel of three TARB members. You have the right to choose, or you may allow TARB to assign your hearing to the first available option. Mark the box to indicate whether you choose the first available option; a single TARB member; or a three-member panel. If you do not mark a box, you consent to have your hearing before either, one or three members at TARB's discretion.

Section 7: TARB Hearing Notice and Procedures I request my notice of hearing to be delivered

Mark (■) only one box:

- By regular, first class mail, via United State Postal Service
By certified mail and agree to pay the cost. (Enclose with this protest form a non-refundable cashier's check or money order, made payable to Tarrant Appraisal District, in the amount of \$4.15, for each Notice of Protest form enclosed) See Sec. 41.46 Texas Property Tax Code. If Notice of Protest form is received without payment, Notice of Protest Hearing will only be sent by first class mail, via United States Postal Service.
By e-mail to the electronic address I provided in Section 3 of this form. If email address provided is not legible, Notice of Protest Hearing will only be sent by first class mail, via United States Postal Service.

Completion of the following is not required: If any choices are selected, Section 3 above, must be completed and legible. Mark the boxes to indicate if you choose to, receive an email reminder of the date, time and place of your TARB protest hearing, receive a text reminder of the date, time and place of your TARB protest hearing and/or request TARB's final order of determination be delivered via email, to email address provided in Section 3 of this form.

If a protest goes to a hearing, TARB automatically sends each party a copy of TARB's hearing procedures.

Section 8: Certification and Signature

- Property Owner
Lessee
Property Owner's Agent, TAD issued agent #
Other:

Printed Name of Property Owner/Lessee or Authorized Representative Signature of Property Owner or Authorized Representative Date

Protest forms are not accepted via fax or email.

Be sure to keep copies of all documents you file and use a delivery method that confirms TARB received your filing.